

NORTH NIBLEY PARISH COUNCIL 2019

THE ORDINARY MEETING OF NORTH NIBLEY PARISH COUNCIL WAS HELD ON MONDAY 1 JULY 2019, AT THE VILLAGE HALL, NORTH NIBLEY, AT 7.30 PM.

Present: Mr Ken Brown (Chair), Mr D Purnell, Mr K Larkin, Mr D Palmer, Mr D Roberts, Mr R Symons, & Mrs J Burton.

Eight members of the public attended the meeting.

District Councillors: Mrs C Braun, & Mr K Tucker.

County Councillor: Dr J Cordwell.

The Clerk: Ms E Oakley.

The Chairman opened the Parish Council Meeting.

1. **The Chairman invited apologies.** There were no apologies.
2. **The Chairman invited any Declarations of Interest.** Cllr. D Purnell declared an interest in Item 6 (1).
3. **The Council approved the Minutes of the Council's June 2019 Meeting.**
The Chairman duly signed the Minutes as a true record.
4. **There were no matters arising from the Meeting held in June, not covered by agenda items. The Clerk provided the written Update:**
 - **Police and Crime Commissioner:** A letter has been sent and a response received and circulated.
 - **SDC Chief Executive:** A letter has been sent and a reply received and circulated.
 - **OTE.** There was a combination submission for May and June. OTE deadline was prior to the Council's May meeting.
 - **Wood Lane.** I have re-reported drains blocked and Highways confirmed they had site visited. Sarah Macaulay has also been in touch to say that they are looking for a permanent solution for these on-going drainage and blockage issues.
 - **Neighbourhood Warden** has reported increased litter issues in the quarry with the change in the weather and lighter evenings. He suggested it could be worth looking at some signs for the area, perhaps involving the local school.
 - **Litter at the Knoll.** I have also received reports of canisters, balloons used to inhale gas, Budweiser bottles, cardboard wrappers, as well as a couple of small inch square plastic sealable bags. These details were forwarded to the Neighbourhood Warden.
 - **Air rifles.** Cllr. Palmer received parishioner reports of late night air-rifle shooting at Forthay and air rifles being used to shoot tin cans in the field next to "The Gables" where the footpath goes up to the Knoll. The Neighbourhood Warden has been informed.
 - **Forestry Commission disclosure of information.** I have received no further correspondence following the Council's submission of minutes relating to the previous Waterley Bottom land development proposal.
 - **Road closure.** Cllr. Dr Cordwell has forwarded notice of the closure of Stumpwell Lane from 12th to 14th August for a new water connection to be made.

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- **Website.** I have been asked to upload a visibility statement and am liaising with developers Vision ICT as to what is involved and the deadline required.
- **CIL form** is partially completed for record of nil receipts for CIL for financial year 2018/2019. I need some guidance from SDC as to the “budget” section especially whether this relates to the Council overall budget or the CIL budget alone. I await advice.
- **Free First aid and community responder** courses. To date one parishioner only has expressed interest. The Alkington Parish Council Clerk said that they are happy to help by advertising a future course NNPC may run. I met her on a GAPTC course and she confirmed she would still be happy to help. GAPTC staff also said from their experience it can be difficult to get people involved locally in this type of events.
- **DPI forms,** I acknowledge receipt of five of seven completed forms and will be grateful for receipt of the remaining for forwarding to SDC.
- **Coaley Parish Council.** The Clerk has been in contact with reference to guidance on installing outdoor gym equipment. She requested details of the supplier, cost and whether grants available. I responded to say for NNPC this was from planning gain sums plus donated funds.
- **National pay award for clerks.** There has been a light restructuring towards the lower end of the spine with two spinal points combined into one (effective from April 2019).
- **Climate change.** I received details from Dist Cllr. Catherine Braun, following Stroud District Council’s Carbon Neutral 2030 Commitment. New community groups are being set up to focus on local engagement and practical projects to reduce carbon emissions. A series of meetings are planned with speakers in Wotton at the Baptist Church. There is also a website with details.
- **Library service proposal.** Head of Library Services Gloucestershire County Council has notified of a proposal to buy a vehicle to deliver books to people who are unable to visit their local library. The service would deliver pre-selected books via community pick up and drop off points around the county, or directly to people’s homes if they are unable to access local collection points. I will send further details when a decision is made.

4a Mary Leonard, Clerk of Kingswood PC, did a presentation on how Kingswood Parish Council use data made available to the Council through their ANPR cameras. The cameras are located in Charfield and Wickwar Roads, Kingswood. Police commitment to support the cameras was secured prior to buying them. This was necessary because the operation of the cameras requires police support to make them effective. Direct access to the data by Kingswood PC is restricted to the Clerk and one Councillor. Arrangements are set up through a Data Sharing Agreement. Kingswood PC view the data daily, although it was suggested this could be less frequent. The police have an online live access to all such cameras. The data collected shows individual vehicles and traffic patterns. Mary acknowledged that you can collect all the data you require. She gave Councillors examples of the data they collect.

A monthly report is received from the police as to the actions they have taken. They tend to focus on vehicles doing 60 mph plus. They contact and visit drivers as a result. But a key benefit is that data from the cameras enables the police to target

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their use of their Camera van and the Specials team to the places and times when speeding is prominent. A recent such visit led to several drivers receiving fines/points for various driving offences.

Mary pointed out that ANPR cameras are not licensed to issue fines or points.

The Council share data through their website, but not on individual vehicles. ANPR cameras require signage pointing out cameras.

Kingswood has a Data Retention Policy which enables them to retain data for 2 months. They also have a Subject Access Policy and essential Governance in place. These matters are a requirement when working with the police and to meet the Council's legal requirements to operate ANPR.

The cameras have been funded by the Council and they have purchased through paying a 4 years up front agreement. .

Following a Q&A session The Chairman thanked Mary for her very informative presentation and detailed documents.

The Council agreed that when it installs ANPR it would need to take on many of the ideas from Kingswood PC.

5. The Chairman opened the Meeting for Public Discussion and Questions.

There were no matters raised.

The Chairman closed the Meeting.

6. The Council considered and commented upon the following Planning Applications:

Councillor Purnell left the Meeting at this point.

- (1) **Application Number: S.19/1101/CPE.** Location: The Twinings, Park Lane, Stancombe, Dursley, Gloucestershire. Application Type: Certificate Existing Lawful Use/Dev. Description: Change of outbuilding to C3 dwelling.

Following discussion the Council **agreed to make No Comment.**

Councillor Purnell returned to the Meeting at this point.

- (2) **Application Number: S.19/1173/FUL.** Location: Lot 1 and 2, Waterley Bottom, North Nibley, Gloucestershire. Application Type: Full Planning Application. Description: Erection of farm building for storage of animal feed, equipment plus holding yard/hardstanding and improvements to access.

The Parish Council received representations from a number of parishioners objecting to this application.

After due consideration **the Parish Council resolved to OBJECT** to the proposal as being contrary to Local Plan Policies CP15, ES3, ES 7 and E14. The principal concerns related to the adverse environmental impact on the

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AONB; access and traffic safety issues; adverse impact on the Dovere Brook; concerns about the construction of a roadway and hard standing; and potential pollution and flooding of the Brook.

The Parish Council considered that any case for such a large building as being essential for a sustainable farming enterprise had not been made as required by Policy CP15.

(3)Application Number: S.19/1095/HHOLD. Location: 5 New Road, North Nibley, Dursley, Gloucestershire. Application Type: Householder Application
Description: Drop kerb to install driveway

Following discussion the Council the Council **agreed to make No Comment.**

7. The Council noted the following Planning Application decision:

Application Number: S.19/0827/HHOLD, Location: Elmcote Farm, Swinhay Lane, Swinhay, Wotton-Under-Edge, Gloucestershire. GL12 7PG. A single storey extension. Permitted

8. The Council received a **written District Council Report.**

The Chairman thanked District Councillors for their report and attendance.

9. The Council received a **written County Council Report from Cllr Dr Cordwell.**

Cllr Cordwell advised the Council that the new County incinerator started operating today. Cllr. Palmer brought to Cllr. Cordwell's attention a neighbourhood problem, to which the County Council had failed to reply.

Following discussion the Chairman thanked Dr Cordwell for his Report.

10. The Chairman invited Parish Councillors to report upon Committees and Meetings they had attended.

- Cllr. Palmer reported on a recent Stroud District Safety Meeting he had attended. He brought to the Council's attention a new and possibly alternative ANPR camera company at Berkeley. They had attended the meeting and described the equipment they were planning to pilot.
- The Chairman informed Council of discussions he had had with an organisation who were proposing to use the Knoll for carrying out educational activities. These discussions were at an early stage.

11. Parish Council Finances.

1) The Council received and approved the following Invoice and drew up a cheque for item on the enclosed Payments Schedule:

- Hawkins, contract mowing cemetery and churchyard: total **£1,093.08**

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- 2) There were no quotes for scheduled work to be determined.
- 3) The Clerk advised the Council that the Internal Audit for financial year 2018/19 had been completed and a report received.
- 4) The Council approved the Annual Governance Statements for 2018/2019 (AGAR). The Chairman and Clerk signed the AGAR in readiness for despatch to Littlejohns (Auditor).
- 5) The Council had previously discussed how it should invest the legacy money which it had received recently. In order to safeguard Council resources and because this legacy brought the Council's resources in excess of the £85k financial limits. The Council had requested the Clerk (Minute 11(4)/06/2019) to further explore savings options. The Clerk reported back on unsuccessful enquiries she had made from local banks and GAPTC. As little progress had been made Cllr. Palmer agreed to make further enquiries and report back.
- 6) The Council approved:

Council Clerk's Wages, (Quarter 1) period from 1st April 2019 to 30th June 2019
Total: £1,482.91

Clerk's Expenses, (Quarter 1). Total: £24.27

Clerk's Mileage Payment (Quarter 1). Total: £0.90

Clerk's broadband and home/office expenses (Q1) Total £100

12. The Council received and approved Cemetery and Closed Churchyard Reports. The Chairman said that the condition of the churchyard wall on the Old Vicarage boundary side was a credit to all the work that Cllr. Palmer had done on removing ivy from the wall.

13. The Council discussed issues related to planning consultation procedures. This had arisen because Councillors were concerned that Stroud Planning Dept. was paying little attention to the issues raised by the Parish Council. The Council had written to the Chief Executive of Stroud DC and although he hadn't replied personally the reply stated that in such cases there was no obligation for the Planning Dept. to comment. Cllrs. felt that this demonstrated a lack of respect for parish councils. Furthermore a concordat had been agreed between Stroud DC and all parish councils that there should be more effective communications between the two levels of government. District Councillor Tucker agreed to raise the Council's concerns regarding poor communication, consultation and the perceived lack of respect, mainly relating to planning issues, directly with Stroud District Council's CEO. Further to the 'Concordat', he hoped that the whole consultation process would be fully reviewed, possibly by inclusion in the next 'Corporate Delivery Plan.

14. The Council considered risk management issues in relation to the Recreation Field Trust and an assessment for Recreation Field's new adult recreation equipment. The Clerk recommended the Council should:

1. Arrange regular visual inspections in line with supplier's recommendations;

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2. Add these three new items and value (purchase price) to Council's Asset Register;
3. Check the Council insurance cover;
4. Check Recreation Field Trust has a risk management policy and insurance suitable for new equipment.

The Clerk reported that it is covered on the Council's risk assessment. The Council agreed that they would need for The Recreation Field Trust to have a separate risk assessment conducted, which would need to be copied to the Parish Council.

15. To receive for information details of Correspondence received (Report aside)
The Council had since the Agenda was published received a planning application (S.19/0608/FUL) for comment.

The Parish Council had been consulted on 28th June on amended plans just submitted and noted the very short timescale for comment which does not allow for proper consultation with local people. It had requested an extension of time until its August meeting. It resolved to make interim comments and reserved the right to comment further in August.

The Council considered the proposed amendments do not overcome the fundamental objections set out in its letter dated 11th April. It therefore **reaffirmed its objections to the application.**

The Clerk advised the Council that she had a sick certificate and would be off work for a while. Certificates for May & July 2019 were received.

The Chairman closed the Meeting at 9.30 pm

The next Meeting of the Parish Council will be held in the Village Hall on Monday 5th August.