

Parish Council Meeting - Minutes

Recorded by: Cllr Jane Burton in absence of clerk

Date: 1st November 2021

Meeting Commenced: 19:15

Meeting ended: 21:30

Present:	Rex Symons (Chair) Jane Burton Tim Andrews John Hay Dave Palmer Dave Purnell
District Councillors:	Catherine Braun Ken Tucker George James
County Councillor:	Linda Cohen
Clerk:	Jane Burton (Acting)
Other:	Three members of the public

Items

1. To receive and accept any apologies for absence

Apologies accepted from Cllr. K Larkin and Miss A Rossiter (Clerk)

2. To invite and receive any declarations of interest

None to declare

**3. To receive and approve the minutes of the council's September meeting
(*Previous minutes are available to view on the Parish Council website*)**

All agreed. Minutes signed by chair

**4. Meeting for public discussion and questions
(*Open to members of the public to raise issues*)**

A new parishioner raised the following queries: His understanding is that the first metre of land from the highway is the responsibility of County Highways. He has noticed that several households around Forthay have put large stones along the road. This made it difficult for vehicles passing and if any damage happens to his car/tractor who should he contact?

The member of public also commented about the hedges near Pitt Court, which force you to drive in the middle of the road. Finally he expressed sadness about the Council decision in October not to plant a tree for the Queens Jubilee and asked if this could be reconsidered.

(The Chair will email Highways about the stones and the hedges)

There being no other matters from parishioners the Chairman closed the public section of the meeting

5. The Council to receive the following reports:

a. Written report from district councillors

A written report was received from District Councillors. Cllr. Braun brought to the Council's attention that a temporary Monitoring Officer had been appointed by SDC.

The Chair thanked Councillors for their reports.

b. Written report from county councillor

A written report was received from County Councillor Cohen. The Chair thanked Cllr. Cohen for funding the speed monitoring device in The Street. The report was discussed by Council. The Chair asked the Cllr Cohen what the next step would be as the data showed that the mean was only just above average. A councillor

queried the positioning of the cable that registered the speed and expressed concerns about the figures showing 15% of drivers exceeding the 30 mph limit. Councillor Tucker suggested that we should ask for more detailed data. Cllr. Cohen said she would have a further conversation with Paul Helbrow to establish next steps and then report back.

The Chair thanked Cllr. Cohen for securing a grant of £5,000 from the Community Recovery Fund for the proposed children's playground

6. Update on Play Areas

a. To receive an update on plans for a new play area and agree any actions

Following discussion it was agreed that the public meeting planned for 8th November should be postponed until the New Year. This would allow time to maximise publicity for the event through the following avenues- Notice boards, OTE, Facebook, direct communication with all pupils at the school through book bags, pre-school parents and KLB pupils (Cllr Andrews is going to think about the best way to engage with KLB pupils). It was also suggested to do a letter drop for all the houses on Lower House Lane as this is where there seems to be some concerns. The Chair to contact Nick Riddiford and discuss a new date. Clerk to organise publicity and communications.

b. To note update on current play area closure

The Chair informed the meeting that the Parish Council had been advised the children's playground adjoining the Village Hall would remain closed for up to 3 months to enable SDC contractors to carry out repairs and install new equipment.

The Chair thanked Cllr. Braun for her work on this.

7. To note that there are no current planning application(s) / appeal(s) to consider

Noted

8. To note the following decisions on planning applications, enforcement notices and appeals:

a. S.21/1961/HHOLD | Erection of double storey side extension plus alterations to front porch | 7 The Street North Nibley Dursley Gloucestershire GL11 6DW - Permitted

Noted

b. S.21/0211/HHOLD | Use of a stable outbuilding as an annexe | Dovere Cottage Millend Lane North Nibley Dursley Gloucestershire GL11 6ED - Refused

Noted

9. To discuss and agree next steps on Neighbourhood Development Plan concept

A suggestion was made that the next steps were for the Council to agree whether this is something that they want to follow up. The Chair suggested that we should get an estimate of cost and consider what the organisation of this would look like going forward. District Councillor, Ken Tucker suggested that we contact Kingswood PC as it is a similar size village and they completed their plan a couple of years ago. The Chair will contact the Clerk at Kingswood. Cllr. Andrews is going to email the people who expressed an interest at the meeting to see if they would still like to take this forward. He will then report back to the Council.

10. To receive update on road safety issues and agree any actions

This Agenda item was covered under County Councillor report above. See item 6.

11. To discuss and agree a winter weather action plan

In previous years the Council has been asked by Highways to order grit etc. Cllr Cohen said that this is already in hand and there is no need for the Council to take any action on this.

12. To agree audit action plan following recommendations from internal and external auditor reports for AGAR 2020/21

Discussed and agreed. Clerk to report on progress to the Council.

13. To review, amend or approve policies/protocols

a. Risk Management Policy

The Risk Management Plan was moved forward to the December Meeting, due to the Clerk's absence. Clerk to add this to the next agenda.

b. NNPC Roles and Responsibilities:

- **Stinchcombe Hill Trust: currently Cllr Purnell**
- **North Nibley Recreation Field Trust Committee: To be reassigned from Cllr Larkin**
- **Village Hall Management Committee: currently Cllr Burton**
- **Parish Footpaths: currently Cllr Hay**
- **William Purnell Education Charity: currently Cllr Purnell**
- **Tyndale Monument Trust: currently Cllr Palmer**
- **Stroud Joint Cluster Group: currently Cllr Andrews**
- **Speedwatch - currently Cllr Symons**
- **Any other roles/responsibilities to be established**

The Council reviewed the roles individual Cllrs. undertake. Following discussion it was agreed that Cllr Symons would take over from Cllr. Purnell as representative on the Stinchcombe Hill Trust. There were no volunteers to take over the Recreational Field Trust Committee.

After a thorough discussion it was decided that there would not be a Planning spokesperson for the Council. It was agreed that if we are required to attend a Development Control Committee at SDC then the Council will discuss and agree who should attend on the Council's behalf on a case by case issue. A proposal was made that all comments made to a DCC on behalf of the Parish Council should be shared with the council in advance of the meeting and agreed by the Parish Council. This proposal was agreed by Council.

14. Parish council finances

a. To review and agree payments on the attached payment schedule (appendix 1)

The following payments were agreed:

- Village Hall hire costs. £36.00
- Clerk's salary for October 2021. £477.84

b. To note receipt of any payments in

None

15. To address any cemetery matters

a. To receive and approve written cemetery report from Burial Clerk and agree any actions/requests

A written burial report was received and read out by Cllr Palmer. There were no items to action.

b. To receive a presentation/report from Cllr Andrews on owl boxes within the cemetery

Cllr. Andrews presented a proposal for an owl box which will be located in the Cemetery. The box materials will cost £75 and the box constructed by a parishioner at nil cost to the Council. The Council approved the expenditure. Once the box is built it was suggested we should contact the school about ideas for including pupils in the project.

c. To review water costs for the cemetery and agree any actions

Clerk has emailed copies of previous years billing and council agreed that costs were acceptable. No actions needed.

16. To receive the following reports and agree actions where necessary:

a. Verbal reports from parish councillors

Remembrance Sunday - It was decided that the Chair will attend on Council's behalf. Chair to confirm that the wreath has been ordered

Cllr.Purnell gave a report on the Stinchcombe Hill Trust meeting he had attended

Cllr. Hay provided a verbal report on footpaths and discussed kissing gates for which he will look into costs and locations. A copy of the report will be uploaded to the PC website.

Cllr Palmer had received complaints about the noise of the fireworks at the FONNS event. It was suggested that there could be better advertising next year, maybe to be included in OTE.

The Chair reported he had been contacted by our MP on behalf of residents complaining about the noise from the recent Motocross Event. A parishioner had emailed our MP who had in turn emailed the Chair. Another parishioner had emailed Stroud DC and the reply from them was that they are limited to four events per year and providing these limitations were met SDC were in no position to make any changes. This parishioner has a family wedding next year and was concerned that there would be a Motocross event on the same day. Cllr. Burton suggested that we pass on details of these complaints to the event organiser, who had previously attended a Council meeting and said if there were any problems then he would be happy to hear from anyone.

Cllr Burton mentioned that it appeared that caravans had returned to Nibley House and wondered if the owners had applied for permission for these, as discussed at an earlier meeting.

b. Written report from Clerk noting any matters arising from the meeting held in October and not covered by agenda items

Report to be published on website with minutes

c. Written report from clerk noting any correspondence received

Report to be published on website with minutes

Meeting closed at 21:30

The next Meeting of the Parish Council will be on 6th December 2021