

Parish Council Meeting - Minutes

Recorded by: Clerk – Mandy Rossiter

Date: 10th January 2022

Meeting Commenced: 19:20

Meeting ended: 21:45

Present:	Rex Symons (Chair) Tim Andrews Dave Palmer Dave Purnell Keith Larkin
District Councillors:	Catherine Braun, Ken Tucker
County Councillors:	Linda Cohen
Clerk:	Mandy Rossiter
Other:	Five members of the public
NOTE:	This meeting was informally filmed and live streamed via zoom, the recording may be shared at a later date. Note: The council are not responsible for filming made as/by members of public/press

Items

1. To receive and accept any apologies for absence

Apologies accepted from Cllrs Hay & Burton and also from District Councillor James

2. To invite and receive any declarations of interest

There were none

3. To receive and approve the minutes of the council's December 2021 meeting

(A draft of the previous minutes is available to view on the Parish Council website)

Approved and signed by chair at end of meeting

4. Meeting for public discussion and questions

(Open to members of the public to raise issues)

A member of public (mop) raised concerns over the Black Horse closure and how the business structure has potentially been the cause of the failure of multiple previous publicans; MoP requested that the PC invite a representative from Stonegate to attend a public meeting to discuss the future of the central village pub which the council made a decision to agree to.

There were no further comments from the public. The chair closed the public session.

5. The Council to receive the following reports:

a. Written report from district councillors

Cllr Braun summarised the report (which will be uploaded to the PC website)

Key issues within the report:

- House fire in Tyndale Close
- Leisure centres
- CIL
- Community grants
- Economic recovery strategy

Cllr asked about community grant as there was no link on website to apply, Cllr Braun explained that the process was put in place last year, but has been changed and invitations to apply should be available from end of Jan/beg of Feb. If grants are circa £1,000 or less, groups could contact SDC health and wellbeing department directly to ask for grants.

A Cllr asked if PC could make a request for grant funding for the parish gateways, however Cllr Braun felt that this may not be included under the scheme.

Cllr Braun mentioned that the play area strategy will be coming in during March with a possibility of a £300,000 pot which could be used for PC grant applications for play area plans in North Nibley.

It was agreed that the PC would advertise the levelling up funding once Cllr Braun is able to confirm when it goes live.

b. Written report from county councillor

Cllr Cohen summarised her report which will be made available on the PC website.

Key points:

- County council putting together budget so there is an opportunity to make views heard
- Consultation about bus services which allows to share views – Cllrs to send their comments and responses to clerk for compilation. Cllr Cohen to find out direct contact details to send response to
- Updated information re Covid. Cllr Tucker added that NHS has predicted that peak will be this weekend through to next week. Also mentioned LTF kit shortage.
- Update on speedwatch project and ANPR

6. To note any matters arising from the meeting held in November and not covered by agenda items and details of any correspondence received/sent

- Reports of Fly Tipping – council have advised this will be cleared within next few days
- Wessex Water works may cause disruption from Feb to Sept. Local residents have been written to directly
- Village Hall Committee has had a change of chair
- CIL report sent as £0 and notice put on website in line with legislation

7. To consider and comment upon the following planning application(s) / appeal(s):

a. S.21/2897/HHOLD | Erection of single-storey extension & associated landscaping works. | Netherfields Frog Lane North Nibley Dursley Gloucestershire GL11 6DJ

The council viewed the plans and discussed the application, it was agreed that the council will send a response of No Comment to SDC.

8. To note the following decisions on planning applications, enforcement notices and appeals:

a. S.21/2540/HHOLD | Erection of extension (in place of conservatory) & alterations - Permitted

Noted

9. To note receipt of notification and make comment on the following enforcement appeal:

a. Ashen Plains Waterley Bottom North Nibley APP/C1625/C/21/3286145 - Appeal against a breach of planning control for the erection of two agricultural buildings without planning permission

After an indepth discussion around the background of the application, the grounds for appeal and the decisions and reasoning discussed at the recent DCC meeting including the multiple uses of the land, a proposal was made to remain consistent with the PC's previous comments and send a response supporting SDCs enforcement decision. The proposal was carried with four votes and one vote abstained.

- 10. To receive an update on Play Area plans and agree any actions required**
 Cllrs Andrews and Burton have formed a working group with Nick Riddiford and have written an article to be published in On The Edge. The group will be meeting again to design letters to send to direct neighbours, posters for village and inserts for school bags.
 It was highlighted that landowners with covenants in place will need to be approached before the public are contacted.
- 11. To discuss the possibility of recording/electronically sharing public meetings and agree any actions**
 A discussion took place and councillors expressed their concerns, suggestions and queries about the impact and process of electronically sharing the council meetings. It was suggested that the clerk make contact with SDC and view their policies on the meetings which they share on public forums, exploring policies such as retention and GDPR. It was also agreed that the clerk would work with Councillor Andrews in looking at the options and costings for the technical equipment required for effectively sharing the meetings.
- 12. To receive update reports / agree actions on ongoing matters:**
- a. Audit Action Plan -**
 Council agreed to instruct GAPTC to conduct internal audit
 Council agreed to adopt Risk Management Policy and combined risk management plan (which will be a “living” document)
 - b. Road Safety and Traffic Calming**
 Chair provided updated on ANPR
 Chair and Councillor Purnell to work on wording for Gateways as well as planning sizes and positioning
- 13. To agree clerk review dates for 2022**
 It was agreed that Cllrs Symons and Burton would conduct an annual review with clerk in March and Cllr Symons will hold regular one to one catch ups throughout the year
- 14. To agree deadline for 2022/23 community grant applications**
 Council agreed to make the deadline for applications the end of Feb to allow time for consideration before approval in March and awarding in April. Clerk to write to previous applicants and advertise within the community
- 15. To note deferral of Social Media Policy review until February 2022 meeting**
 It was agreed that due to the considerations of recording and broadcasting PC meetings that this would be deferred until March
- 16. To discuss condition of PC noticeboard outside the village hall and agree actions**
 A visual risk assessment of the notice board has evidenced deterioration. Suggestion made to have a new board made in the same material as the board by the community hub, clerk suggested solar lighting to be installed. Chair to explore options and prices and report at next meeting.
- 17. To consider and approve IT expenditure**
- a. Purchase of new PC laptop**
 Agreed
 - b. Purchase of Zoom licence**
 Agreed
- 18. Parish council finances**
- a. To review draft and approve 2022/23 budget**
 Agreed
 - b. To agree 2022/23 precept request**

Agreed

c. To review and agree payments on the attached payment schedule (appendix 1)

Agreed

Invoice No.	Amount	VAT	Total	Comments	Powers
GB1HZ10ZAEUJ	12.03	2.41	14.44	A Rossiter expenses - Laminator	LGA 1972 s112
11666	472.46	94.49	566.95	TW Hawkins - Cemetery and Churchyard Mowing	LGA 1972 s214 & s215
1218	749.34	0	749.34	A Rossiter - Salary (incl. Overtime and Holiday)	LGA 1972 s112
STW-INV05651382	19.41	0	19.41	Waterplus - 29 Sept - 29 Dec	LGA 1972, S214
INV109900821	119.9	23.98	143.88	Cheque to D Palmer for reimbursement of Zoom Licen	LGA 1972, s137

d. To note receipt of any payments in

Interest payments only - Noted

e. To review and approve bank reconciliation

Reviewed and agreed. Cllr Symons reviewed bank statements inline with new risk management policy

19. To receive and approve written cemetery report from Burial Clerk and agree any actions/requests

Nothing to report

20. To receive verbal reports from parish councillors

Cllr Purnell - Nothing to report

Cllr Andrews -

- Owl boxes should be built within next couple of weeks, will then speak to the school to identify how the pupils can be involved. Noted that KLB has been raising money for nest boxes and the students have enjoyed participating in finding out about the positioning. Cllr Palmer to be involved in location decision.
- Update on NDP - A number of organisations have been written to by cllr and volunteers as part of a fact finding exercise. A Parishioner has written to Gloucestershire Rural Community Council (GRCC) and Barbara Pond of GRCC has agreed to meet the council and discuss ideas and funding options. Another parishioner has contacted Horsley Parish Council as they are a similar parish with an NDP. Currently parishioner support is adequate. Suggestion has been made to contact Clerk at Longford for support through buddy system. The Countryside Charity, CPRE will be contacted for their opinions and advice.

Cllr Larkin - Nothing to report

Cllr Palmer -

- Confirmed that the recent Chapel booking incorrectly stated that a PC committee meeting was taking place. It was noted that the PC does not have any committees.
- The Tyndale monument is now open to public again

Cllr Hay - Report sent via email. The overgrown hedges along the footpath from The Street to the main road past Innocks Estate is now clear and the collapsed wall repairs are currently taking place.

Chair gave thanks to those that have made this happen.

Cllr Symons - Brief update on speedwatch

Meeting ended - 21:45

The next Meeting of the Parish Council will be on 7th February 2022