

## Parish Council Meeting - Minutes

Recorded by: Council

Date: 6<sup>th</sup> November 2023

Meeting Commenced: 19:30

Meeting ended: 20:20

Present:

<b>Parish Councillors:</b>	Dave Palmer (Chair) John Hay Keith Larkin Liesl Smith James Smith Les Smitherman
<b>District Councillors:</b>	Ken Tucker, Catherine Braun
<b>County Councillor:</b>	
<b>Clerk:</b>	
<b>Other:</b>	No members of the public were in attendance
<b>NOTE:</b>	The council were unable to live stream this meeting

### Agenda Items

1. To receive and accept any apologies for absence  
Apologies were accepted from Cllr Carr, Cllr James, Cllr Cohen, Mandy Rossiter. Cllr L Smith and Cllr J Smith were present from Item 5a onwards
2. To invite and receive any declarations of interest  
There were none
3. To receive and approve the minutes of the council's October 2023 meeting  
(Previous minutes are made available to view on the Parish Council website)  
Minutes were agreed and will be signed by the Chairman at a later date.
4. Meeting for public discussion and questions  
Cllr Tucker thanked Cllr L Smith, Clerk and the Council for the installation of the new defibrillator.
5. The Council to receive the following reports:
  - a. Written report from district councillors  
There was a discussion on the reasons why the SDC Local Plan had not been agreed by the Inspector. Councillors Braun & Tucker explained that it was mainly the capacity of junctions 12 & 14 of the M5. Junction 14 is in South Gloucestershire and therefore outside the SDC boundary. The majority of extra traffic around Junction 12 is due to development encouraged by Gloucestershire County Council. In both cases development on the M5 is the responsibility of Highways England. The Inspectors are due to respond to SDC by Nov 30<sup>th</sup>. The Chairman thanked the District councillors.
  - b. Written report from county councillor  
There were no questions.
6. To review and comment on the following planning applications, enforcement notices and appeals:
  - a. S.23/2025/FUL | Picks Mill, Road Green, North Nibley, Dursley | Installation of an overshot waterwheel  
The council discussed the application and agreed to make no comment
7. To note the following decisions on planning applications, enforcement notices and appeals:  
There were none
8. To receive update on defibrillator and agree next steps:

The new defibrillator has been installed with help from Mr P Burton. There followed a discussion on further possible sites for additional defibrillators. It was decided that outside the hub would best serve the east side of the village. The possibility of using the phone box at Pitt Court and the Monument was discussed. Councillor L Smith to continue investigations.

9. To discuss and agree village clean up event:

It was agreed to set a date of 23<sup>rd</sup> March 2024.

10. To discuss Hedgehog Highway project and agree next steps:

The Council agreed to put an article in OTE about the need to protect the declining hedgehog population and the ways that parishioners can help. See Gloucestershire Wildlife Trust.

11. To note receipt of Clerk's written report on correspondence and ongoing matters from previous meetings and agree any further actions

The council had not received a report. It was decided to ask the clerk to send out reports earlier, preferably on the Wednesday prior to the meeting. The council agreed to ask the clerk to update them with the finances and clerk report by Friday of this week.

12. To receive update on speedwatch and road safety matters and agree next steps

There was no update.

13. Parish council finances

a. To review and agree payments on the attached payment schedule

As the payment schedule had not been received by the council, it was decided to agree these by an exchange of emails.

b. To note any receipts

non available

c. To review and agree bank reconciliation

Deferred to next meeting

14. To receive and approve written cemetery report from Burial Clerk and agree any actions/requests

PC thanked burial clerk for her report

15. To receive verbal reports from parish councillors (including risk assessments)

Cllr Hay to send relevant parts of Church Quinquennial report to councillors.

Some councillors were having difficulty with the new councillor email accounts. The council discussed asking the clerk to send important emails to councillors personal email addresses in addition to the new ones. Cllr Hay will send out instructions on an alternative method for access to the new accounts.

16. To confirm date of next PC meeting – 4<sup>th</sup> December 2023

Signed: David Palmer (Chair)

Date: 8<sup>th</sup> November 2023