

Parish Council Meeting - Minutes

Recorded by: Amanda Rossiter, Parish Clerk

Date: 4th October 2021

Meeting Commenced: 19:15

Meeting ended: 20:10

Present:	Dave Purnell (Chair) Tim Andrews Keith Larkin Dave Palmer Dave Purnell
District Councillors:	Catherine Braun Ken Tucker
County Councillor:	Linda Cohen
Clerk:	Miss A Rossiter
Other:	Four members of the public

Items

1. To receive and accept any apologies for absence

Apologies accepted from Cllr Symons, Cllr Burton, Cllr Hay and Cllr George James

2. To invite and receive any declarations of interest

None to declare

**3. To receive and approve the minutes of the council's September meeting
(*Previous minutes are available to view on the Parish Council website*)**

All agreed. Minutes signed by chair

**4. Meeting for public discussion and questions
(*Open to members of the public to raise issues*)**

A member of the public spoke about item 8a and advised that they (the applicants) were hoping to modernise the property whilst making it more sustainable and ecological. The member of public summarised the plans and the improvements and offered to answer any questions.

No other members of the public wished to speak. Public session was closed.

5. To receive an update on plans for a new play area and agree any actions

Mr Nick Riddiford attended the meeting and provided plans from Proludic which he will obtain electronic copies of for sharing purposes. It was agreed by the council members that the council would support Mr Riddiford in arranging a public meeting to showcase the plans and discuss with the community. A date of the 8th November was agreed. Mr Riddiford will work with the clerk to arrange and agree format for the meeting. Cllr Cohen was able to confirm that Mr Riddiford's grant request has been accepted and that there may be opportunities for further grants.

6. The Council to receive the following reports:

a. *Written report from district councillors*

b. *Written report from county councillor*

No comments on reports from PC

Further comments made by District and County Councillors:

- DC looking to do work on play areas and green spaces over the next few years and looking to spend some of the covid outbreak fund.
- Play area strategy proposed for Spring.

- A Discussion over the current closure of existing play area took place and Cllr Braun advised that she will chase progress. The Parish council expressed their dissatisfaction that the play area had been closed and complained over the lack of consistency in actions taken by SDC over health and safety concerns. Cllr Braun promised to raise the concerns to SDC.

Chairman thanked the councillors for their detailed reports and for their support.

7. To note any matters arising from the meeting held in September and not covered by agenda items and details of any correspondence received/sent (item for information only - covered in clerk's written update)

No additional comments

8. To consider and comment upon the following planning application(s) / appeal(s):

- a. S.21/2088/FUL | Change of use of land from agricultural to domestic (C3) purposes. Renovation of original cottage including external insulation. New rear extension to original cottage. Erection of outbuildings & associated external works. | Greenbanks Wotton Road North Nibley Dursley Gloucestershire GL11 6DS**

The Parish Council considered this application at its meeting on 4th October and discussed how this is a good example of an application for planning permission.

The Parish Council were pleased to note that neighbours and SDC Planners were consulted before the application was submitted and that Pre-App suggestions have been incorporated into the plans.

The applicants are obviously very committed to an ecological agenda having included a number of ecological/biodiversity measures and features to ensure that the dwelling will be highly energy efficient.

It considered the application conforms to the main criteria of Local Plan Policy HC 8 and planning permission should therefore be granted subject to appropriate conditions.

- b. S.21/1935/HHOLD | Erection of replacement garage | Bush Street Farm North Nibley Dursley Gloucestershire GL11 6DQ**

The council discussed the application and agreed its compliance with HC8. It was proposed and agreed that the council would comment to SDC that the garage should have a domestic usage clause applied.

9. To note the following decisions on planning applications, enforcement notices and appeals:

- a. S.21/1905/LBC | Proposed re-roofing, mechanical and electrical installations and internal and external works | Burleigh Court Farm Nibley Green North Nibley Dursley Gloucestershire GL11 6DH - Approved**
- b. S.20/1916/FUL | Storage building, change of use of land for stationing of glamping pods, replacement storage building and & associated car parking | Road Green House Road Green North Nibley Dursley Gloucestershire GL11 6BA - Permitted**

All noted

10. To receive update on Churchyard wall and agree any further actions

Clerk discussed recent correspondence from neighbouring land owner and confirmed their preference for works to be carried out in Spring 2022. Clerk to obtain start date from G & J Building

- 11. To discuss GCC's Plant a Tree for the Queen's platinum jubilee scheme and agree any actions**
After a lengthy discussion and various considerations, including the work carried out to keep the grasslands on the knoll it was agreed by unanimous vote to abstain from the scheme on this occasion.
- 12. To receive and approve written cemetery report from Burial Clerk and agree any actions/requests**
- a. To consider and agree waiving fees for memorial bench in the cemetery**
The council recalled the generosity of the Hale family within the community and voted unanimously to waive the fees on this occasion.
- b. To receive report on vermin control and agree actions**
Cllr Andrews provided a verbal update on the vermin issues which appear to be in decline and confirmed that an owl box plan will be presented by himself at the next meeting.
- 13. To note receipt of External Auditor Report for AGAR 2020/21**
Clerk and Chair to create an action plan to prepare for 2021/22 audit
- 14. To note that there will be no review or approval of policies/protocols this month due to absence of both chair and vice chair**
Noted and agreed
- 15. Parish council finances**
- a. To review and agree payments on the attached payment schedule (appendix 1)**
- i. £477.84 Miss A Rossiter Salary (LGA 1972 s112)*
 - ii. £25 GAPTC - Internal Audit Fee (Total of £175, payment of £150 made in August) (Local Audit and Accountability Act 2014 S3.7)*
 - iii. £889.2 T W Hawkins for Grass Cutting Services (LGA 1972 s214 & s215)*
 - iv. £606 S Merrett Services for Ivy Control in cemetery (LGA 1972 s214)*
 - v. £8.63 Miss A Rossiter Expenses (LGA 1972 s112)*
 - vi. £36 North Nibley Village Hall Room Hire (LGA 1972 s111)*
 - vii. £150 Vision ICT Web Hosting (LGA 1972 s142)*
 - viii. £61.68 Water Plus (Local Government Act 1972, S214)*
 - ix. £360 PKF Littlejohn External Audit Fee (Accounts & Audit Regulations 2003)*
 - x. £1068.74 PWLB Lending (Local Government Act 2003 Sch.1)*

Items a (i) - (ix) agreed, item a (x) noted

A discussion took place over competitive pricing. Clerk to review costs of water supplier and bring comparisons to next meeting

- b. To note receipt of any payments in**
Cemetery payments (£90 & £340) and Precept payment (£9,200) noted
- c. To receive update on amendment of signatories on all PC accounts**
Councillor has obtained forms for completion by new councillors. Clerk to arrange completion and return to bank.
New account needs to be opened for the PCC cheque to be paid into as Nationwide closed the PC account due to inactivity. Councillor Palmer will action.

16. To receive verbal reports from parish councillors

Visual risk assessments carried out in cemetery and churchyard by Councillor Palmer. Bushes trimmed in Churchyard as a result.

Cllr Andrews gave short report on the NDP meeting held 23rd September. Overall feeling afterwards was that people were keen to hear more, but were also a little daunted. Clerk confirmed that there were 22 members of public present and that 13 members of the public have provided their contact details for further information/involvement.

The next Meeting of the Parish Council will be on 1st October 2021