

Parish Council Meeting - Minutes

Recorded by: Clerk – Mandy Rossiter

Date: 7th February 2022

Meeting Commenced: 19:35

Meeting ended: 20:20

Present:	Rex Symons (Chair) Tim Andrews Dave Palmer Dave Purnell Keith Larkin Jane Burton John Hay
District Councillors:	Catherine Braun, Ken Tucker
County Councillor:	Linda Cohen
Clerk:	Mandy Rossiter
Other:	Five members of the public
NOTE:	This meeting was informally filmed and live streamed via zoom, the recording may be shared at a later date. Note: The council are not responsible for filming made as/by members of public/press

Items

- 1. To receive and accept any apologies for absence**
Apologies from District Cllr George James
- 2. To invite and receive any declarations of interest**
None Received
- 3. To receive and approve the minutes of the council's January 2022 meeting**
(A draft of the previous minutes is available to view on the Parish Council website)
All agreed
- 4. Meeting for public discussion and questions**
(Open to members of the public to raise issues)
A Member of the public (MoP) asked how much the council had available in reserves and if the council would be willing to use their reserves towards the costs of the proposed new play area. Chair confirmed figures and that the council had not discussed what funding they would like to consider putting towards the play area yet. A second MoP raised the matter of a tree which was potentially at risk of falling. The owner of the tree was present at the meeting and advised that they would handle the matter as soon as the weather permitted. Owner explained that the delay in removing the tree had so far been due to complications around power and communication lines.

There were no further matters raised and the chair closed the meeting to the public.
- 5. The Council to receive the following reports:**
 - a. Written report from district councillors**
Chair and council made enquiries into the councillor's report and asked for an update on the fire damaged property. The District councillors confirmed that work on repairs had commenced and that the resident was being cared for. District council confirmed that further to those mentioned within their report, there have been no more reports of fraudulent callers. A message will go out in OTE to inform the community that there will be a talk on fraud awareness at the Annual Parish Meeting.

District council responded to a question from the PC to say that the establishment of a management advisory panel within the planning department should not impact existing enforcement in the parish.

District cllrs advised that there was still Grant funding available to claim. Deadline for application is Friday 11th February.

b. Written report from county councillor

PC made enquiries about the progress on 20mph monitoring and District Cllr responded that she was optimistic that GCC will change their mind as the decision is due to come under scrutiny. A conversation took place over the multiple concerns including pot holes and Cllr Cohen explained that Highways rep will attend the Annual Parish Meeting to talk through the issues with the community. PC need to write a priorities list to put to Highways so that they can address this at the meeting.

Chair raised to District Cllr that a parishioner has been in touch re post box in Waterley Bottom which they wish to have moved as it is currently sited across their gateway. Post office have responded to the request by saying that they will remove the post box. PC will arrange for a letter to be sent to Royal Mail. (cllr Braun suggested that twitter is used) and set up a petition to keep the post box. Cllr Symons will send all the details to District and County cllrs. Cllr Tucker will use an Ofcom calculator to work out the requirements for the post box to be retained.

6. **To receive an update on Play Area plans and agree any actions required**
Working group has met and had OTE article published, Flyers are ready to go. Personal contact has been made with residents of Lower House Lane and they are looking to attend meeting in March. Local villager has supported in filling in grant application and resources, result will be known on 28th March. Other funding has now reopened and will be applied for asap. Cllr Cohen suggested other options for funding requests. Cllr Burton will invite district and county cllrs to 2nd March meeting.
7. **To note the following decisions on planning applications, enforcement notices and appeals:**
 - a. ***S.21/2897/HHOLD | Erection of single-storey extension & associated landscaping works. | Netherfields Frog Lane North Nibley Dursley Gloucestershire GL11 6DJ - Permitted***
Decision Noted.
8. **To further discuss the possibility of recording/electronically sharing public meetings and agree any actions**
Interim written report has been received from clerk summarising methods and equipment used by other councils, further detail to be obtained on prices for discussion in March.
9. **To review and approve social media policy**
A draft has been created, however, decisions on webcasting may need this to be altered so will amend and approve once webcasting decision is finalised.
10. **To agree date for Annual Parish Meeting**
Chair explained that that an APM is a meeting of the Parish and is separate to the council meetings. Clerk has secured a presentation on Fraud awareness (30 mins), Cllr Cohen will invite a representative of Highways and an invite will be sent to Gloucestershire Rural Community Council (GRCC) for a discussion on NDPs. Following MoP request at last month's meeting, an invite has been sent to Stonegate to discuss the future of the black horse.

It was decided that an update will also be provided at the APM on the Play area developments and there will be the opportunity for the council to award community grants.

It was agreed that the Councillor reports will be posted on the PC website and printed copies made available at the meeting, the Chair will create an annual report which again will be on the website, but only present a summarised version at the meeting.

It was also suggested that the council use the meeting to discuss the Jubilee celebrations, specifically tree planting. Cllr Palmer to liaise with rec field trust and Nick Riddiford. A suggestion was made that the PC consider a bench under the tree. Chair has been offered a flowering chestnut should that be a preferred option the suggested English Oak.

The council agreed that the APM will be held on 6th April at 7pm.

11. **Parish council finances**

a. To review and agree payments on the attached payment schedule (appendix 1)

£48	North Nibley Village Hall - Hall Hire	LGA 1972 s111
£299.99	Miss A Rossiter Expenses - PC Laptop	LGA 1972 s112
£477.84	Miss A Rossiter Salary	LGA 1972 s112

All agreed

b. To note receipt of any payments in - Wayleaves

Cheque received from Western Power to be paid in to bank

c. To review and approve Asset List

Amended list approved. Clerk to update website version

d. To agree reserves allocations in line with reserves policy

All agreed

e. To approve quote for defibrillator pads

Council compared two quotes and agreed to remain with current supplier

12. **To receive and approve written cemetery report from Burial Clerk and agree any actions/requests**

Cllr Palmer to obtain details for contractor re mole removal

Chair thanked burial clerk for her work.

13. **To receive a written report from the clerk noting any matters arising from the meeting held in January and not covered by agenda items, also details of any correspondence received. (item for information only)**

No further comments

14. **To receive update reports / agree actions on ongoing matters from previous meetings:**

a. Owl Boxes

Boxes are made, the maker has agreed with Cllr Palmer where it will be located in cemetery. Chair to contact Head of North Nibley school to discuss their involvement and make a suggestion of approaching local bird of prey experience company to attend an assembly. Invoice to be received for production of the boxes.

b. NDP

No further development since Jan meeting. Chair will invite Barbara Pond to APM

c. Notice Boards

Clerk to obtain further quote(s) to compare before deciding on supplier

d. Road Safety

Covered in Cllr Cohen report (item 5b)

15. **To receive verbal reports from parish councillors**

No further detail to discuss

Chair thanked councillors for their work

16. To agree amendments to Clerk/RFO contract of employment (Discussion closed to public and press)
Agreed

The next Meeting of the Parish Council will be on 7th March 2022

Signed: Amanda Rossiter, Parish Clerk

Date: 2nd February 2022