

Parish Council Meeting - Minutes

Recorded by: Clerk

Date: 4th December 2023

Meeting Commenced: 19:30

Meeting ended: 21:15

Present:

Parish Councillors:	John Hay Lisa Carr (Chair) Les Smitherman
District Councillors:	Ken Tucker, Catherine Braun, George James
County Councillor:	Linda Cohen
Clerk:	Mandy Rossiter
Other:	

Agenda Items

1. To receive and accept any apologies for absence
Cllr Palmer, Cllrs Smith and Cllr J Smith
2. To invite and receive any declarations of interest
There were none
3. To receive and approve the minutes of the council's November 2023 meeting
(Previous minutes are made available to view on the Parish Council website)
The minutes were agreed and will be signed at next meeting
4. Meeting for public discussion and questions
No members of the public were present
5. The Council to receive the following reports:
 - a. Written report from district councillors
 - b. Written report from county councillorThe reports will be shared on the PC website and social media. The PC thanked the District and County Councillors for their report
6. To review and comment on the following planning applications, enforcement notices and appeals:
 - a. S.23/2225/DISCON | Discharge of condition 3 (materials) from the application
S.22/2135/HHOLD. | Fourways Frog Lane North Nibley Dursley Gloucestershire GL11 6DJ
The PC agreed no comment was necessary
7. To note decisions on planning applications, enforcement notices and appeals since last meeting of the council – See Appendix 1
Planning decisions were noted as per report
8. To note comments have been sent to Stroud District Council on Planning Applications notified to Council outside of scheduled meeting dates for the following:
 - a. Proposed third barn at Brookside Farm Waterley Bottom S.23/2128/AGR
Noted
9. To review and agree draft budget for 2024-25 (Appendix 2)
This item was deferred due to absence of councillors and chairman
10. To agree transfer of earmarked reserve funds to savings account

This item was deferred due to absence of councillors and chairman

11. To review bank signatories and agree next steps

This item was deferred due to absence of councillors and chairman

12. To note Stroud District Council Review of Swedish Timber Houses on Barrs Lane and agree comment

The PC agreed to make no comment

13. To receive quotes for Tree Survey in Cemetery and agree actions

The PC agreed that further information was required before agreeing to instruct

14. To note receipt of Clerk's written report on correspondence and ongoing matters from previous meetings and agree any further actions (Appendix 3)

Council noted receipt of the report and made the following comment:

- Proposed churchyard wall start date for works should be discussed with neighbouring resident and surveyor

15. Parish council finances

- a. To review and agree payments on the attached payment schedule (appendix 4)

All agreed

- b. To note any receipts

Cemetery Fees

- c. To review and agree bank reconciliation (appendix 5)

All agreed

16. To receive and approve written cemetery report from Burial Clerk and agree any actions/requests

Council thanked clerk for her report. Thanks to Cllr Palmer for placing remembrance wreath on behalf of the PC

17. To receive verbal reports from parish councillors (including risk assessments)

No further notes from council

18. To confirm date of next PC meeting – 8th January

Agreed