

# Minutes

PARISH COUNCIL

Meeting Group Name	Date / Time	Venue	Chair / Title
North Nibley Parish Council	08-01-24 19:30hrs	North Nibley Village Hall Meeting Room	Cllr Dave Palmer Chairman

  

Names	Job Title	Organisation	Present Y/N
Cllr David Palmer	Chair	North Nibley Parish Council	Y
Cllr Lisa Carr	Deputy Chair	North Nibley Parish Council	Y
Cllr John Hay		North Nibley Parish Council	Y
Cllr Keith Larkin		North Nibley Parish Council	N
Cllr Liesl Smith		North Nibley Parish Council	Y
Cllr James Smith		North Nibley Parish Council	Y
Cllr Les Smitherman		North Nibley Parish Council	Y
Mandy Rossiter	Clerk	North Nibley Parish Council	N
Cllr Catherine Braun	Councillor - Greens	Stroud District Council	Y
Cllr Ken Tucker	Councillor – Liberal Democrats	Stroud District Council	Y
Cllr George James	Councillor – Liberal Democrats	Stroud District Council	N
Cllr Linda Cohen	Councillor – Liberal Democrats	Gloucestershire County Council	N

Quoracy 3 Members

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Business Item	Action Owner
<p><b>1. Apologies for Absence</b></p> <p>Apologies were received from Mandy Rossiter, Cllr Keith Larkin, Cllr George James, Cllr Linda Cohen.</p> <p>It was noted late arrival of Cllr Liesl Smith and Cllr James Smith to the meeting.</p>	
<p><b>2. Declaration of Interest</b></p> <p>To invite and receive any declarations of interest. There were none to report.</p>	
<p><b>3. Minute of Meeting held on 04-12-23</b></p> <p>To received and approve the Minutes of the Council meeting held on 04-12-23.</p> <p>It was noted that corrections required to the attendee list: to insert Cllr Keith Larkin and remove Cllr Les Smitherman who had sent apologies.</p> <p>It was noted to insert reference that the Clerk joined the meeting at item 14. It was agreed to approve and sign-off the minutes subject to amendments and to be made available on the Parish Council Website.</p> <p>A discussion ensued noting the draft minutes to be produced and issued to members 7 days after the meeting for comment and the final draft copy to be distributed with the agenda and supporting papers 5 days before the next meeting.</p>	Clerk to upload Mins to PC webpage
<p><b>4. Meeting for Public Discussion and Questions</b></p> <p>No members of the public were present</p>	

<p><b>5. District &amp; County Council Reports</b></p> <p>The Council received written reports from the District Councillors' and County Councillor. Attention was drawn to the District Council report relating to the Prosperity Fund grant. It was noted that Cllr James Smith would pursue in terms of sourcing funding for playground equipment.</p> <p>Cllr Carr advised that she had reshared information held in the County Councillor's report onto the North Nibley Community Facebook relating to the 'FixMyStreet' app and sought that the item be included in the Parish Council article for the On The Edge magazine.</p> <p>Members thanked the District and County Councillors' for their reports.</p>	<p>Clerk to include in OTE</p>
<p><b>6. Planning Applications, Enforcement Notices and Appeals</b></p> <p>6.1 To receive and comment on the following planning applications, enforcement notices and appeals:</p> <ul style="list-style-type: none"> <li>a. S.23/2226/P3R   Change of use of an existing agricultural building to an indoor training facility for off road motorcycles.   Howley Farm Howley Wotton-Under-Edge Gloucestershire GL12 7PL</li> <li>b. S.23/2139/VAR   Variation of condition 3 (biodiversity enhancements), 4 (lighting) , 5 (visibility splays), 6 (access), 8 (electric charging) and 11 (car parking area) of permission S.20/1916/FUL   Road Green House Road Green North Nibley Dursley Gloucestershire GL11 6BA</li> </ul> <p>The Parish Council noted S.23/2226/P3R had been withdrawn and details removed from the planning site.</p> <p>The Council agreed to make No comment on S.23/3139/VAR.</p>	
<p><b>7. To note decisions on planning applications, enforcement notices and appeals since last meeting of the Council (Appendix 1).</b></p> <p>There was none to report.</p>	
<p><b>8. To note update on enforcement order on 'Land opposite New Inn, Waterley Bottom'.</b></p> <p>It was noted that the enforcement order had transferred with the Sale. The new owners already own land on Breakheart Hill near the Reservoir and the adjoining woods. The new owners indicated that they want to comply with the enforcement notice and are in discussion with SDC enforcement team. They are already in discussions with all neighbours. The Parish Council are looking forward to compliance with the enforcement notice and wish the new owners well with their plans.</p>	
<p><b>9. Budget 2024-25 (Appendix 2)</b></p> <p>To review and agree draft budget for 2024-25. In the Clerk's absence, item deferred.</p>	<p>Clerk to raise at next meeting</p>
<p><b>10. Precept 2024-25</b></p>	<p>Clerk to raise</p>

To agree the precept for 2024-25. In the Clerk's absence, item deferred.	at next meeting
<b>11. Reserve Funds</b> To agree transfer of earmarked reserves funds to saving account. In the Clerk's absence item deferred	Clerk to raise at next meeting
<b>12. Bank Signatories</b> To review bank signatories and agree next steps. In Clerk's absence, item deferred	Clerk to raise at next meeting
<b>13. Tree Survey in Cemetery</b> To receive quotes from suppliers to conduct a Tree Survey in the Cemetery had been presented in a report issued in Dec-23 meeting. It was noted only 2 quotations had been obtained and there was a variance in costs. A detailed discussion ensued and based on consistency and knowledge of the site and for timing purposes it was agreed to commission Treecreeper Arborists to deliver the work.	Clerk to notify Service supplier
<b>14. Parish Council Policies</b> To review and agree Parish Council Policies. In Clerk's absence item deferred	Clerk to raise at next meeting
<b>15. Upcoming Elections</b> It was noted that the upcoming elections are scheduled for 2nd May 2024. It was agreed that an article to be included in the OTE bulletin to raise awareness for people to place a nomination in accordance with the timelines. More than 7 applicants will require a ballot process to be followed.	Clerk to include in OTE
<b>16. Parish Council Objectives 2024</b> To consider Parish Council objectives for 2024. In Clerk's absence the item deferred.	Clerk to raise at next meeting
<b>17. Parish Council Website</b> To discuss Parish Council Website and consider next steps. In the Clerk's absence the Item Deferred. Cllr Smitherman offered to ascertain information regarding suppliers to support redesign.	Clerk to raise at next meeting
<b>18. Clerk's Report</b> To note receipt of Clerk's written report on correspondence and ongoing matters from previous meetings and agree any further actions (Appendix 3)  In Clerk's absence the item deferred.	Clerk to raise at next meeting
<b>19. Parish Council Finances</b>  a. To review and agree payments on the attached payment schedule (appendix 4) b. To note any receipts c. To consider and agree annual contracts/regular payments  In the Clerk's absence, item deferred.	Clerk to raise at next meeting

<p><b>20. Cemetery Report</b></p> <p>To receive and approve written cemetery report from Burial Clerk and agree any actions/requests. Contents of paper noted and additional inscription approved. PC thanked Burial Clerk.</p>	<p>Chair to thank Burial Clerk</p>
<p><b>21. Parish Councillors' Reports</b></p> <p>Cllr Carr advised that she had liaised with Katherine Dean, Community Speedwatch Project Manager in Jan-24, regarding the speed survey surveillance held in May/June 2023, seeking a copy of the findings. It was noted that a visit to be set up with the Parish Council and Rhodri Grey, Local Highways Manager for our area and Katherine to discussion next steps. Cllr Carr sought if other any Councillors' wished to be involved. It was noted that Cllr Liesl Smith and Cllr Dave Palmer wished to join the on-site visit.</p> <p>Cllr Palmer advised he will be on annual leave for the next meeting and invited members to nominate themselves to work with the Clerk to conclude outstanding business stemming from 2023. A detailed discussion ensued, and it was agreed the Cllr Lisa Carr and Cllr Liesl Smith to arrange a face-to-face meeting with the Clerk ahead of the meeting scheduled in 05-Feb-24.</p>	<p>Cllr Carr to arrange meeting</p> <p>Cllr Carr to arrange meeting</p>
<p><b>22. Date and Time of next Parish Council Meeting.</b></p> <p>5<sup>th</sup> February 2024 at 19:30hrs at the North Nibley Village Hall.</p>	