

## North Nibley Parish Council Meeting - Minutes

Recorded by: Clerk

Date: 4th December 2024

Meeting Commenced: 19:30

Meeting ended: 20:55

Present:

<b>Parish Councillors:</b>	George Harper Roland Brown (Meeting Chair) Deborah Artingstall
<b>District Councillors:</b>	Catherine Braun, Gareth Kitchen, Linda Cohen
<b>County Councillor:</b>	Linda Cohen
<b>Clerk:</b>	Mandy Rossiter
<b>Other:</b>	3 members of the public

### Agenda Items

1. To receive and accept any apologies for absence

Apologies were received and accepted from Councillor Carr, Councillor L Smith and Councillor J Smith. In the absence of both Chair and Vice Chair it was agreed that Councillor Brown would chair the meeting.

2. To invite and receive any declarations of interest

There were none

3. Meeting for public discussion and questions

Members of the public attended to discuss Road Safety

Member of the public attended to discuss Rushmire Hill Road Closure

Chair invited members of the public to join the discussions at the relevant agenda item

4. To receive an update on actions from previous meetings

Report was noted

5. To approve the accuracy of the minutes of the council's November 2024 meeting

The minutes were approved and signed

6. To receive and approve applications for co-option (if any)

There were none

7. The Council to receive the following reports:

a) Written report from district councillors

Councillor Kitchen highlighted key points from the report.

It was noted that Councillor Cohen has raised the lack of service on phonenumber for Stroud District Council tenants, especially for out of office hours needs and has asked for resolution.

Stroud District Council offices will be closed between Christmas New Year – Councillors will have the powers to escalate matters raised to them and an emergency line will be set up.

b) Written report from county councillor

Clerk has shared key points from the report on the Parish Council website and Facebook page

A conversation took place over the concerns about the traffic impact in and around North Nibley with the upcoming road closure at Rushmire, residents have contacted the clerk and Councillors with their concerns.

Councillor Cohen said that the Gloucestershire County Council Highways teams were aware of the concerns and will be holding a meeting space on the 10<sup>th</sup> between 10 and 7 at Baptist Church. County Council will be in attendance all day for public to attend and discuss specific concerns.

Member of the public in attendance and Cllrs discussed the concerns of drivers using narrow lanes in Waterley Bottom. Councillor Cohen will raise the concerns to Gloucestershire County Council.

**Item 13C, Road Safety was moved forward at Chair's Discretion:**

Chair invited two members of the public to take part in the conversation about the dangerous crossing at the Black Horse and the speed concerns of traffic on the B4060.

Councillor Cohen discussed the feedback from Gloucestershire County Council and the challenges in place. It was suggested that volunteers provide a crossing patrol for school as an immediate action to alleviate the problem.

Member of the public discussed ideas to redesign the junction and possibilities of funding. He suggested that a survey is carried out and then aligned with government transport plan and offered support with this.

Councillor Cohen empathised with members of the public in attendance discussed that data is already available on speeding through the village due to the work that the Parish Council has already done, and that the support to manage this problem is there from herself and our Highways Manager.

**Action: Councillor Cohen to support by putting out public communications requesting drivers to avoid using unsuitable roads during the Rushmire Hill Road closure.**

**Action: Councillors and Members of the public to try and provide photo/video evidence to Councillor Cohen of vehicles getting stuck at the Old Hollow and The Throat.**

**8. To review and comment on the following planning applications, enforcement notices and appeals:**

- a) S.24/2046/FUL | Erection of an extension to existing livestock building. | Barn At Ashen Plains Golf Course Road Dursley

Parish Council agreed to resubmit comments from meeting in November

- b) S.24/2072/AFP | Erection of a hay barn | Agricultural Building, Waterley Bottom, North Nibley, Gloucestershire.

Parish Council agreed to resubmit comments from meeting in November

**9. To note decisions on planning applications, enforcement notices and appeals since last meeting of the council as per planning report**

Planning report was noted

**10. To approve update to standing orders**

Item was deferred due to Councillor absence

**11. To review and approve update to asset register**

Asset List was approved subject to the Clerk amending wording to specify that the Closed Churchyard is not owned by the Parish Council, however the Parish Council has responsibility for maintenance and that, with regards to the Knoll, the land adjacent to the Parish Council owned land had been purchased by The Knoll Trust

**Action: Councillor Brown to contact the diocese to clarify insurance obligations of Parish Council**

**Action: Clerk to contact insurance company and specify that the land is owned by Church, but liability is responsibility of Parish Council**

**Action: Clerk to make above amends to asset list and share on website**

12. To discuss and respond to consultation on enabling remote and hybrid attendance at council meetings

Clerk to respond using GAPTC proposal letter

Action: Clerk to send response

13. To discuss ongoing council projects and agree any further actions

a) Play Area

Written report from Councillor Smith noted.

Restricted Covenants in progress with solicitors

Playing Field Lease to be reviewed

Build Back Better Funding is time sensitive, Councillor Cohen has said that the funding will be withdrawn if we cannot be in a proceedable position by January

Action: Councillors Smith to have covenant agreed by end of year

Action: Councillor Artingstall and Councillors L & J Smith to review Playing Field Lease with trustees

b) Biodiversity

A walk to review biodiversity needs of the quarry to be arranged for 26<sup>th</sup> January 2025. All welcome.

Action: Clerk and Councillor Brown to promote walk

Action: Clerk and website developer to work on biodiversity mapping on Parish Council website

c) Road Safety

Covered as above in Item 7

d) Village Defibrillators

Report from Councillor Smith was noted. It was agreed that the two new AEDS would be situated at Waterley Farm to serve the Waterley Bottom Community and the other at Southend Farm to serve the Southend and Bournestream community

Action: Councillor Smith to arrange installation

e) Maintenance of Parish Council owned Land

Parish Council obtaining quotes for surveys of assets

f) North Nibley Information Board

Update received from Battlefields Trust to say that there has been a delay, but they aim to install the board in Spring.

14. To review and agree Parish Council Policies and Procedures as per review timeline:

a) Protocol and Guidance on Pre-Application Meetings with Developers

The Parish Council agreed to make no amendments to existing policy

15. Parish council finances

a) To review and agree budget for 2025/26

The 2025-2026 budget was approved concluding an agreed precept amount of £21,730.

b) To review and agree payments on the payment schedule

The following payments were agreed:

Payee	Description	Power to Spend	Sum of Expenditure
-------	-------------	----------------	--------------------

A Rossiter	Clerk Salary	Salary (Local Government Act 1972, S112 (2) (2A) )	
C H Stokes	Cemetery Tree Maintenance	Cemetery (LGA 1972 s214 & s215)	£3,060.00
GAPTC	Councillor Carr training	To pay for councillors to attend training: (Local Government Act 1972, Section 111)	£45.00
HMRC	PAYE and Employers NIC	Salary (Local Government Act 1972, S112 (2) (2A) )	
NEST	Employee and Employer Pension Contributions	To pay employer pension contributions: (Local Government Pension Scheme Regulations 2013, Regulation 67)	
VisionICT	Website and Email Hosting	Webhosting (LGA 1972 s142)	£161.26

c) To note any receipts

Payer	Description	Power to Receive	Sum of Income
Lloyds	Bank Interest	Bank Interest (Local Government Act 1972, S111(1))	£20.20

d) To review and agree bank reconciliation  
Deferred due to missing statement. Clerk has requested copy.

e) To confirm CIL form details  
Clerk confirmed CIL report had been returned

16. To receive an update from clerk on Parish Council correspondence not included within agenda  
Correspondence Noted

**Action: Clerk to share report on website**

17. To receive and approve written cemetery report from Burial Clerk and agree any actions/requests  
Report was received and noted. The Parish Council noted their thanks to the burial clerk

18. To note any risk assessments carried out  
Councillor Smith has carried out assessments on Exercise Equipment and AEDs. No actions required.

Cemetery Risk Assessment carried out, actions taken by burial clerk re Loveridge grave and Woodward memorial

19. To receive verbal update from councillors on their activities since last meeting  
Councillor Artingstall – Met with clerk to discuss risk assessment requirements  
Councillor Harper – Noted correspondence from member of the public re flooding issue on Barrs Lane

**Action: Clerk to ask for County Councillor support in resolving**

Councillor Brown – Represented the Parish Council at the Remembrance Service. Has received minutes from the Purnell Charity meeting

20. To note date of next Parish Council Meeting

Reminder that there is NO SCHEDULED MEETING IN JANUARY 2025. Next meeting of the Parish Council will be 5<sup>th</sup> February 2025

Meeting Closed – Happy Christmas to all our residents